

Section IX: Facilities

The Lutheran school's physical facilities include the building, land, equipment, maintenance of the property, and provisions for health, safety, and sanitation. The school is both a place for learning and an instrument of learning. As a place for learning, it should help children grow spiritually, physically, mentally, socially, emotionally, and aesthetically. As an instrument used in the learning process, it should demonstrate principles of beauty, harmony, order, and utility. Its decor should point people to the God they love and serve.

RESPOND TO THE FOLLOWING:

- A. Describe how general maintenance and repair of the physical facilities are ensured.
The Board of Trustees receive recommendations from faculty, staff, and congregation members and determine needs for general, routine maintenance and repair of the physical facilities. Larger repairs (roof, parking lot, etc.) require voter approval.
- B. Describe the maintenance and cleaning schedule of your facility.
Each classroom floor is swept daily and wet mopped as needed. Restrooms are cleaned and sanitized daily (more if necessary). Classroom carpets are vacuumed weekly (more if needed). Teachers take care of dusting their own classrooms. The heating system is inspected annually at the start of the heating season. Each summer the entire school and church facility receive a thorough "top to bottom" cleaning. At this time floors are waxed and carpets are steam cleaned.
- C. What is the relationship of the school administrator and faculty with the custodial staff?
The custodial staff is also our 5th/6th grade teacher. With him present in the building, any bio-hazard can be handled in compliance with accepted standards. The custodian and administrator work closely together to ensure the cleanliness of the facility.
- D. What part of your physical plant has been changed in the last three years?
We have replaced the carpet in the church sanctuary. Areas of the parking lot have been replaced. The kitchen and restrooms have been upgraded and storage areas have been enlarged (longer than three years ago but since the last accreditation.)
- E. What long-range plans do you have for ground and site development?
At one time there was discussion about adding a gymnasium. We presently rent the Cologne Community Center for our home athletic events. It serves our needs. Our gym is adequate for P.E. and team development just not host events. Building a gym would not be good stewardship.
- F. Summarize the results of the questionnaires about physical facilities given to instructional, custodial, and clerical staff members. (See the NLSA Administrator's Manual Appendices H, I, and J.)

ATTACHMENT:

- * A diagram of the school floor plan. Show all classroom areas, library, recreational areas, offices, restrooms, storage areas, hallways, etc. For classroom/instructional areas, show room dimensions, indicate room capacity, and diagram arrangement of furniture.

Standard 9:

All Buildings, Grounds, and Equipment Support Student Learning and Conform Fully to All Applicable Laws and Building Codes.

REQUIRED INDICATORS OF SUCCESS:

Indicate whether or not the school meets the required indicators of success by circling **Yes** or **No**.

YES NO 9:01* All facilities are safe and free of hazards.

YES NO 9:02* All facilities conform fully with all applicable laws and health, safety, and building codes.

GENERAL INDICATORS OF SUCCESS:

General Indicators of Success help the school quantify its compliance with the Required Standard. Evaluate your school's compliance with each General Indicator of Success using the criterion defined below. In the "Comments" section related to that indicator, specify how your school falls short of full compliance for any indicator marked less than "**Met in Full**."

Met in Full—The indicator of success has been completely accomplished by the school. It is verifiable through evidence and documentation.

Mostly Met—The indicator of success has been partially accomplished by the school. Documentation and evidence regularly indicate that the school is well on the way toward full accomplishment of the indicator.

Rarely Met—Infrequent implementation of an indicator of success. This indicator rarely occurs in the school and evidence and documentation for compliance are minimally present.

Not Presently Met—There has been no progress by the school toward the accomplishment of this indicator of success.

- 9:03** Buildings, grounds, and equipment are well maintained, attractive and appropriate for the age and number of students.
3 **Met in Full (3)** ___ **Mostly Met (2)** ___ **Rarely Met (1)** ___ **Not Presently Met (0)** ___ **3**___
- 9:04** The playground/athletic field has fences or other restraints to prevent students from going onto streets or adjoining property and to prevent vehicular traffic during school hours.
3 **Met in Full (3)** ___ **Mostly Met (2)** ___ **Rarely Met (1)** ___ **Not Presently Met (0)** ___ **3**___
- 9:05** The size and design of the buildings and teaching/learning areas are appropriate for the school's programs and achievement of learner outcomes (objectives) and provide for special needs.
3 **Met in Full (3)** ___ **Mostly Met (2)** ___ **Rarely Met (1)** ___ **Not Presently Met (0)** ___ **3**___
- 9:06** The buildings are cleaned daily and the washrooms are sanitary.
3 **Met in Full (3)** ___ **Mostly Met (2)** ___ **Rarely Met (1)** ___ **Not Presently Met (0)** ___ **3**___

9:07 School furniture is appropriate to the physical requirements of the students, adequate for the demands of the program, and sufficient in quantity.
3 Met in Full (3) ___ Mostly Met (2) ___ Rarely Met (1) ___ Not Presently Met (0) ___3___

9:08 The school administrator(s) participates in the supervision of those who maintain the physical facilities.
3 Met in Full (3) ___ Mostly Met (2) ___ Rarely Met (1) ___ Not Presently Met (0) ___3___

9:09 Physical facilities give specific (crosses, signs, etc.) and non-specific (attractive, adequate, etc.) Christian witness to the community.
3 Met in Full (3) ___ Mostly Met (2) ___ Rarely Met (1) ___ Not Presently Met (0) ___3___

9:10 All teaching/learning areas are properly ventilated and lighted and have adequate space for the number and size of the students.
___ Met in Full (3) _2_ Mostly Met (2) ___ Rarely Met (1) ___ Not Presently Met (0) ___2___
Comment: Our Kindergarten/pre-school room has no direct ventilation to outside.

9:11 Adequate and appropriate space is provided for offices, health rooms, recreation, a library/media center, and small group instruction.
___ Met in Full (3) _2_ Mostly Met (2) ___ Rarely Met (1) ___ Not Presently Met (0) ___2___
Comment: Our facility does not have space or supervision for a health room or library/media center. Each classroom has its own library, and each teacher supervises ill children until parents/guardians arrive.

9:12 The school limits public access to the facilities to provide a safe environment for students.
___ Met in Full (3) ___ Mostly Met (2) _1_ Rarely Met (1) ___ Not Presently Met (0) ___1___
Comment: Unlocked doors are visually monitored during the school day.

Total ___26___

COMMENT ON THE WHOLE SUBSECTION ON FACILITIES:

- A. Are the required indicators of success met? **Yes**
- B. Is the total for the indicators of success a minimum of 18 points? **Yes**
- C. Based on this portion of the self-study, what are the strengths of your school?
Our current facility is structurally sound and in good repair. With all areas being on one level, easy access is provided to everyone. We currently have adequate space for our number of students. The paved parking lot provides outdoor play space on days with less than ideal ground conditions. Our arrangement with the City of Cologne gives us one of the nicest athletic facilities in our league.
- D. Based on the concerns identified in your self-study, you will develop future plans to improve your school. Identify every item marked as less than "Met in Full" with specific plans for action to be taken by the school over the next cycle of accreditation. Any areas identified as needing improvement in the "Respond to:" component must also be included in the proposed school action plan and addressed in the cumulative annual report.