SECTION IX:

Facilities

**STANDARD 9:**

All Buildings, Grounds, and Equipment

Support Student Learning and Conform

Fully to All Applicable Laws and Building Codes.

**OVERVIEW:**

One of the School Improvement Plan goals in the previous accreditation cycle was, “The church and school facility provides a safe, appealing, and appropriate learning environment for students.” This goal was chosen due to the deep facility improvement needs of TLO School. While some improvements have been made, many of the strategies were not able to be accomplished in the previous accreditation cycle.

There has been cosmetic work completed to improve the appearance of the school. The school office, the first point of contact for a prospective student family, was remodeled. New folding chairs and two storage racks were purchased for multipurpose room events. New blinds were installed in the multi-purpose room. New lockers were purchased for the K-3 classrooms and funds are set aside for the 4-8 grade lockers to also be replaced (timeline pending). A new meeting table and chairs were purchased for the principal’s office. Steel doors, door jams, hallways, and the multipurpose room received a new paint scheme. The majority of the school flat roof and the church shingles were replaced.

The congregation began a $1.5 million capital campaign to retire outstanding debt ($732,000), complete needed facilities maintenance and improvement ($520,500), a scholarship endowment ($125,000) and the Fan Into Flame ($100,000) synodical initiative. A total of $74,650 was collected between Nov 2008 through Dec 2011 and the campaign was ended due to lack of momentum and lay leadership. Due to the failure of this drive, the more infrastructure-based changes in the facility SIP goals were placed on hold due to lack of funds. It is our plan to carry forward the unmet portions of our previous School Improvement Plan.

**REQUIRED INDICATORS OF SUCCESS:**

Indicate whether or not the school meets the required indicators of success by circling **Yes** or **No**.

YES NO \*9:01 All facilities are safe and free of hazards.

YES NO \*9:02 All facilities conform fully with all applicable laws and health, safety, and building codes.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

9:03 Buildings, grounds, and equipment are well maintained, attractive and appropriate for the age and number of students.

[ ]  **Met in Full (3)** [x]  **Mostly Met (2)** [x]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_2\_\_**

 COMMENTS: There are inadequate bathroom facilities for the number of students in the lowest level of the building. This is addressed in our goal plan

9:04 The playground/athletic field has fences or other restraints to prevent students from going onto streets or adjoining property and to prevent vehicular traffic during school hours.

[x]  **Met in Full (3)** [ ]  **Mostly Met (2)** [ ]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_3\_\_**

 COMMENTS: At the time of this writing (winter) the soccer field fence is in disrepair and needs replacement. The fence limits the number of balls that go into the drainage ditch/pond adjacent to the school property. It is planned to replace the fence once the weather clears.

9:05 The size and design of the buildings and teaching/learning areas are appropriate for the school’s programs and achievement of learner outcomes (objectives) and provide for special needs.

[ ]  **Met in Full (3)** [ ]  **Mostly Met (2)** [x]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_1\_\_**

 COMMENTS: The school building is not compliant with current ADA standards. There is no elevator to the lower level and no handicap accessible bathrooms in the school building. The basement walls between adjacent classrooms consist of thin wood panel that does not limit sound carrying between the rooms. One more classroom is currently needed for K-8 (9 homerooms, 8 classrooms available). This is addressed in our goal plan.

9:06 The buildings are cleaned daily and the washrooms are sanitary.

[ ]  **Met in Full (3)** [x]  **Mostly Met (2)** [ ]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_2\_\_**

 COMMENTS: A cleaning service is contracted to conduct all building cleaning. The contract is supervised by the church Board of Trustees. Neither the school board nor the principal has authority over the cleaning staff. Cleaning is mostly done outside of the school day. When cleaning must be done during school hours (accidents, spills, vomit, etc.), it must be done by educational or administrative staff.

9:07 School furniture is appropriate to the physical requirements of the students, adequate for the demands of the program, and sufficient in quantity.

[x]  **Met in Full (3)** [ ]  **Mostly Met (2)** [ ]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_3\_\_**

 COMMENTS: While some school furniture is dated, it is adequate for student needs in both quantity and quality.

9:08 The school administrator(s) participates in the supervision of those who maintain the physical facilities.

[ ]  **Met in Full (3)** [ ]  **Mostly Met (2)** [x]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_1\_\_**

 COMMENTS: The TLO constitution places the care of the facilities under the care of the Board of Trustees. The school does not have representation with the Board of Trustees. The principal has little opportunity to provide input into janitorial contract, or line of authority over janitorial services but can make requests through the Board of Trustees. Maintenance is done by volunteer members of the Board of Trustees and non-time critical maintenance work is usually significantly delayed. Time critical maintenance work is often done by teaching and/or administrative staff.

9:09 Physical facilities give specific (crosses, signs, etc.) and non-specific (attractive, adequate, etc.) Christian witness to the community.

[x]  **Met in Full (3)** [ ]  **Mostly Met (2)** [ ]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_3\_\_**

 COMMENTS: Crosses and other Christian symbols are placed throughout the building. Student artwork is on display in hallways and is regularly updated. The school office was recently renovated and principal’s office received new chairs. New folding chairs with storage racks, blinds for the gym, and student lockers have purchased over the last three years.

9:10 All teaching/learning areas are properly ventilated and lighted and have adequate space for the number and size of the students.

[x]  **Met in Full (3)** [ ]  **Mostly Met (2)** [ ]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_3\_\_**

 COMMENTS: A fresh air heat exchange system was installed in the basement to provide the basement classrooms with fresh air. The system provides fresh air, but is unattractive and poorly placed.

9:11 Adequate and appropriate space is provided for offices, health rooms, recreation, a library/media center, and small group instruction.

[x]  **Met in Full (3)** [ ]  **Mostly Met (2)** [ ]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_3\_\_**

 COMMENTS: Library is small and shared with business manager. For this reason, each classroom also has a literature library with age specific materials. While there is no separate health room, a cot for sick students was added to the school office during the recent remodel.

9:12 The school limits public access to the facilities to provide a safe environment for students.

[x]  **Met in Full (3)** [ ]  **Mostly Met (2)** [ ]  **Rarely Met (1)** [ ]  **Not Presently Met (0) \_\_3\_\_**

 COMMENTS: TLO is a locked facility during the school day. Entry requires a person to press a call button at the main door. Monitors in the church office, school office, and principal’s office show live video of the person requesting entry, and personnel from any of the three rooms can remotely unlock the door. Due to the high number of after school activities the building is not under lock-down during the after school care program.

**ANSWER THE FOLLOWING QUESTIONS:**

A. Are the REQUIRED Indicators of Success complete and available for review? \_\_Yes\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 9? \_\_\_25\_\_\_\_

C. Is the total for the GENERAL Indicators of Success a minimum of 24 points? \_\_\_Yes\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? \_\_\_Yes\_\_\_\_