**Required Evidence or Documentation — Evidence must be present.**

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| Section # |  |
| 1 | * The written purpose/philosophy/mission statement |
| 2 | * Nondiscrimination policy * School discipline code |
| 3 | * Governing board handbook or policy manual including policies relating to roles: board, administrator and pastor * The administrator’s job description |
| 4 | * The school’s staff development plan * Nondiscriminatory salary and benefits scale |
| 5 | * A current schedule for each classroom, indicating clearly which subjects (activities) are taught at which times * Written curriculum for every grade level for the following subjects: religion, mathematics, science, reading, language arts, social studies, art, music and physical education (Early childhood centers need not segment learner outcomes into specific subject areas) * A chart illustrating what percentage of each school week is allocated to each subject (activity) at each level (Compare this with state requirements) * An analysis of the results of standardized tests administered at your school for each grade level for the past three years; describe how this information is used to evaluate and improve student learning |
| 6 | * Enrollment/admission policy * Nondiscrimination policy * Crisis emergency plan |
| 7 | * School floor plan |