**Required Evidence or Documentation — Evidence must be present.**

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| Section # |  |
| 1 | * The written purpose/philosophy/mission statement
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| 2 | * Nondiscrimination policy
* School discipline code
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| 3 | * Governing board handbook or policy manual including policies relating to roles: board, administrator and pastor
* The administrator’s job description
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| 4 | * The school’s staff development plan
* Nondiscriminatory salary and benefits scale
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| 5 | * A current schedule for each classroom, indicating clearly which subjects (activities) are taught at which times
* Written curriculum for every grade level for the following subjects: religion, mathematics, science, reading, language arts, social studies, art, music and physical education (Early childhood centers need not segment learner outcomes into specific subject areas)
* A chart illustrating what percentage of each school week is allocated to each subject (activity) at each level (Compare this with state requirements)
* An analysis of the results of standardized tests administered at your school for each grade level for the past three years; describe how this information is used to evaluate and improve student learning
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| 6 | * Enrollment/admission policy
* Nondiscrimination policy
* Crisis emergency plan
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| 7 | * School floor plan
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