

Standard & Indicator #	Self-Study Concerns & Strategies	Target Yr	Yr Addressed	Responsible Party	Action Taken
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LCMS District: MN South School Address: 604 Bush Street; Lakefield, MN 56150 E-mail: ilsprincipal@immanuellakefield.com

Street City State Zip

Date of most recent NLSA site visit: April 27-29, 2021 Captain: Emily Anderson This is year X1 2 3 4 of the current cycle.

Date: 5/15/2022 Principal : Jason Roslansky Board Chair: Wes Liepold

Signature

Signature

When you submit this form as your Annual Report, please include below a narrative of any significant changes that have occurred in your school during each of the past years. This becomes a cumulative record.

Year 1: Immanuel Lutheran School went 1 year without a 2nd grade teacher that was rostered. In May of 2022 Immanuel filled the position with Stacie Soleta who is rostered for the 2022-2023 school year. Immanuel Lutheran salvaged their computer lab and installed remote computer labs and is now a one-one down to 1st grade.

Year 2:

Year 3:

Year 4:

Place cursor in appropriate box and populate with information. Then use tab key to move to next box, or from the last box to add a new row.

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6:04	Immanuel does not currently comply with state mandates	2021-2022	2021-2022	N/A	Governor Walz of Minnesota dropped the state COVID mandates
3A:05	The principal is not formally or regularly evaluated.	2022-2023		School Board	School Board picked and passed an evaluation template but has yet to evaluate the Principal.
3A:06	No formal or regular board training has been conducted.	2021-2022	2021-2022	Principal and School Board President	After replacement of board members the Principal and School Board President held two workshops prior to two regular monthly school board meetings.

# 1

Use this form as a cumulative report to your District Accreditation Commission and submit by May 15 of each year. You do not need to re-do the form each year, but simply add to it so that information from previous years' reports also shows. Submit this form electronically to the district office no later than May 15.

The annual fee is payable to NLSA (national office) no later than October 1 of each year.

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3A:07	There is not a plan for needs assessment and long-term planning goals.	2022-2023		School Board, Principal, and teachers	
3B:02 4:02	The principal is not rostered or eligible for roster status.	2023-2024		School Board and Principal	Principal is currently enrolled in the Colloquy program with CUENet through Concordia
3B:03	There is not adequate release time for administrative duties.			School Board	With budget restraint and the need for the Principal to teach part of the day, this probably will not occur
3B:06 4:03	Limited evidence of formal teacher supervision through classroom evaluations	2021-2022	2021-2022	Principal	Evaluation and observations occurred and all current teacher files are updated
4:01	The Staff Professional Development Plan needs further development, implementation, and accountability.	2022-2023			Attending LEA Convocation, teachers continue to take individual coursework to obtain CEUs for keeping teacher certifications updated
4:05	Information is gathered on volunteer applications, but background checks are not consistently completed.	2023-2024			
4:05	There is no training manual or orientation process for volunteers.	2024-2025			School Board, Principal, and teachers have recently gotten some samples for adoption.
5:04	Written curriculum is minimal.	2023-2024		Principal and Teachers	
5:07	There isn't a clear goal for technology integration.	2022-2023		School Board, Principal, and Teachers	

## 2

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6:03	There is not a background screening policy.	2022-2023		School Board and Principal	
6:04	Background checks are incomplete.	2022-2023		Principal	
6:04	Emergency exit diagrams are not posted at every classroom exit.	2021-2022	2021-2022	Principal and Teachers	As site visit conclude the teachers and principal immediately posted the emergency exit diagrams.
6:05	The food service program is not practicing the safety procedures pertaining to Covid-19 that are referenced in the MDH Health & Safety Inspection Reports.	2021-2022		N/A	Many of these expectations have gone out of usage.
7:03	The principal and cleaning company do not have a process or procedure for regular review of the cleaning schedule, expectations, and safety procedures.	2022-2023	Summer of 2022	Principal and School Board	Immanuel Lutheran School is switching cleaning services over the summer of 2022. The new agreement established has built this process in.
7:05	There are safety and efficiency concerns with the current drop off / pick up procedures. Follow through with the plan to improve this and evaluate its effectiveness.	2021-2022	2021-2022	Principal and School Board	Immanuel Lutheran School moved parent pick-up to Bush St. and moved bus pick-up to the alley.

### 3

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