**The District Accreditation Commission (DAC)**

**1. Membership**

a. Any number, appointed by the district education executive.

b. Term of commission members to be determined by the district education executive.

c. The commission should include a Lutheran early childhood representative and a Lutheran high school representative if such schools are involved in NLSA in the district, but will be primarily Lutheran educators who are familiar with NLSA.

d. The NLSA District Commissioner is on the District Commission and usually chairs it.

e. It is acceptable for districts to work together to provide support for schools and manage the responsibilities required of district commissions. These arrangements should be approved by the NLSA Director.

**2. Duties**

a. Oversee the NLSA process in the district and communicate NLSA information to schools in the district, encouraging schools to participate and supporting those who do.

b. Support and advise the NLSA District Commissioner.

c. Recommend all consultants and team members to the NLSA Director. The NLSA Director officially appoints all consultants, captains, and validation team members.

d. Recommend levels of accreditation for all schools for accreditation by the NAC (National Accreditation Commission) in the District Annual Report, due before June 15. Recommend status level changes if schools are not making acceptable annual progress.

e. If needed, adapt the NLSA process and/or materials so they are more suitable for schools in the district. Seek the NLSA approval of the NLSA Director for all proposed adaptations.

f. Provide ongoing training for NLSA captains and consultants.

g. Review all Cumulative Annual Reports and report problems to the National Accreditation Commission in the District Annual Report.

h. Oversee the remediation of any major deficiencies and recommend revocation of accreditation if not remedied within the time parameters set by the Validation Team.

i. Receive, review and retain Validation Team Reports from applicant schools.

j. Retain all school Validation Team Reports and Self-Study Reports.

k. Make recommendations, as needed, to the NAC.

l. Negotiate state approval of the NLSA process.

m. Award NLSA certificates of accreditation at appropriate public gatherings.

n. Review all appeals and recommend related action to the NAC.

o. Uphold and support the NLSA processes and materials.

p. Provide assistance to administrators in developing their school action plan.

q. Whenever an accredited school experiences a substantive change of status, the District Accreditation Commission will evaluate the status of the school and make specific recommendations to the National Accreditation Commission regarding the continuing status of accreditation for the school.