Section I:

Mission and Vision

**STANDARD 1:**

The School Is Mission Driven.

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

We have unified the church and school mission statement by using "Gathering, Teaching, Reaching and Serving" in the school mission statement**. (** **St. John's Lutheran School provides excellence in education, gathering, in an environment of compassion, reaching out and serving others with the love of Christ. )**

**REQUIRED INDICATORS OF SUCCESS:**

Indicate whether or not the school meets the required indicators of success by circling Yes or No.

**YES** NO \*1:01 The written mission statement reflects a school philosophy and purpose rooted in Holy Scripture.

**YES**  NO \*1:02 The school’s mission statement, beliefs, and the school’s expectations for student learning guide the procedures, policies, and decisions of the school and is evident in the culture of the school.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

1:03 The school’s mission is aligned with its core values and those of its various stakeholder groups and organizations.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

1:04 The school’s vision aligns with its core values and charts the course for accomplishing its mission.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

1:05 The school’s mission was developed in accordance with governance policy.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

1:06 The school’s mission and vision are communicated effectively to staff, parents, students, and operating

 congregation(s).

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_\_3\_\_**

 COMMENTS:

1:07 The school’s goals, learner outcomes, and activities are aligned to the school’s mission

 and vision.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

1:08 The school annually reviews its core values, mission and vision.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

1:09 The school uses a variety of data indicators to ensure that expectations for student learning reflect student

 needs, community expectations and local, state and national standards.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

 Total: \_21\_\_\_\_\_\_

**ANSWER THE FOLLOWING QUESTIONS:**

A. Are all Required Indicators of Success complete and available for review? \_\_\_yes\_\_\_\_\_\_

B. What is your point total for Standard 1? \_\_\_21\_\_\_\_\_\_

C. Is the total for the GENERAL Indicators of Success a minimum of 14 points? \_\_\_\_yes\_\_\_\_\_\_\_\_\_

D. Have you provided comments of explanation or proposed actions to meet any of the GENERAL Indicators of Success that are not fully met? YES

SECTION II:

Relationships

**STANDARD 2:**

The School Demonstrates Its Christian

Mission Through Relationships with Congregation,

Community, Staff, Students, and Families.

Note: For this Standard, the Indicators of Success are divided into three categories: congregation, community, and school climate. There will be introductory comments and necessary responses for each section, in addition to the responses to the indicators.

**Section II-A:**

**School and Congregation**

**OVERVIEW:**

The school, when it raises funds will continue to give support for Little Lambs. This support will vary depending on total dollars. The school In partnership with the church does an annual coat drive in the fall, has been involved with Feed My Starving Children program, and food drives throughout the year. The teachers help serve Advent and Lenten meals before and after services. PTL has events that include movie nights and an annual carnival that the congregation is invited to. The school, along with the church sell SCRIP on Sundays to raise funds for the school.

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES** NO \*2A:01 The school is operated by one or more congregations of The Lutheran Church—Missouri Synod or maintains an active RSO status with the Synod.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point totals for sections I, II, and III at the end of the standard evaluation.

2:02 The pastor(s) is acknowledged as the spiritual leader of the whole congregation, including the school.

 **\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:03 All persons employed by the school are actively involved in worship and congregational life of their parish.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:04 The congregation(s) provides spiritual support for the school and its students.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:05 Students participate in congregation life through planned activities available regularly and coordinated with the school curriculum.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:06 Student involvement in congregation life supports the spiritual growth of students.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:07 As appropriate, the school cooperates in LCMS district and regional conventions and conferences.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:08 The pastors and school staff demonstrate support for each other and each other’s ministry.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:09 The school has and effectively implements a written evangelism plan for families with children in the school who do not have an identified church home or do not attend church regularly.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0)** 2

 Comments: Church and Sunday School records are recorded in each classroom and are listed on students report cards. The Senior pastor contacts students in Faith formation who do not attend confirmation and church regularly. There is however no formal written plan.

 Subtotal of points for Section II-A 23

**Section II-B:**

**School and Community**

**OVERVIEW:**

 St. John's has provided grade level involvement in the community in the following ways: Currently 3rd grade writes shut-in letters to members of the congregation and to those who have been affiliated with the congregation. St. John's has also taken students over to Auburn Manner (senior citizen center). The students have gone over on holidays for their classroom parties, played checkers and bingo with seniors, taken them for walks and sometimes have just gone from room to room to visit. We have offered a Veteran's Day chapel and breakfast where anyone from the community is welcome to attend.

 St. John's has involved community leaders by having several of them speak as our graduation speakers and guests in our classroom. Some of them include: the former Mayor of Chaska, the Chief of Police in Chaska, soldiers who served in war, and firefighters.

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES** NO \*2B:10 A statement of non-discrimination is evident in school printed materials and assures that students are admitted without regard to race, color, or national origin.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the GENERAL Indicators of Success. Tally and record your point total for Section II-B and include in the grand total for Section II.

2:11 An effective public relations program communicates information about the school to its constituents and to all segments of the community in which it is located.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:12 The use of volunteers in the school’s educational program and student services enhances student growth.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:13 Teachers use educational resources of the congregation and the community to facilitate student growth.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:14 The school has a parent-teacher organization and/or other parent support groups.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:15 Parent-education programs and resources are available through the school.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:16 All parents and family members of prospective, former, and current students, whether members or non-members of the operating congregation(s), are made to feel welcome at the school and the operating congregation(s).

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:17 All staff are encouraged to participate in community activities and service organizations.

 **\_\_\_Met in Full (3) \_\_X\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0)** 2

 Comments:There are many things that are encouraged and made aware of for the staff to do in terms of community activities. For example: Chapel each month for non-profit groups, Loaves and Fishes, food shelf that is monthly, Habitat for Humanity, Oats, Christmas in May, Live Nativity, Thanksgiving meal, blood drives, Feed My Starving Children, Meals on Wheels, and Pennies for Patients.

2:18 The school facilities are available, when practical, for use by appropriate community groups and activities.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:19 The length and number of school days meets or exceeds any required state regulations.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

2:20 The school maintains good relations with the local public schools.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

 Subtotal of points for Section II-B 29

**Section II-C:**

**School Climate**

**OVERVIEW:**

 St. John's regularly communicates through our website. Classrooms post homework, newsletters and other information. A weekly school-wide newsletter, News and Notes, is sent out vial e-mail. Parents can e-mail their child's teacher through the web-site. Through monthly church newsletter the Board of Ed and Administration write articles about what is happening at school.

 The Board of Ed evaluates the needs of the school on an annual basis and makes changes to the curriculum and facilities as needed. The Board follows the curriculum guide that has been set up. The Executive Council evaluates the needs of the physical facilities with the Board, on an annual basis.

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES**  NO \*2C:21 A developmentally appropriate teaching/learning environment is evident.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the GENERAL Indicators of Success. Tally and record your point total for all three categories at the end of your evaluation of Standard II.

2:22 A loving, Christian climate is obvious throughout the school and during all school activities.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:23 Students, teachers, and administrators respect each other as individual, fellow members of the body of Christ.

 **\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:24 Where desirable and practical, faculty members, parents, legal care-givers, and students participate in making school decisions.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:25 Students demonstrate love for all people out of love for Christ.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 2**

 Comments: Students are taught to demonstrate love for all people out of the love for Christ, but we all are sinners as the bible teaches and students like all of us fall short of loving everyone all the time. While we have no controls over the models that they are being taught at home, we have high expectations for Christian behavior while they are here. Our principal is highly involved in behavior management of our students.

2:26 Student behavior is appropriate to encourage growth, and to maintain the school’s chosen teaching/learning environment.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:27 Students’ spiritual needs are given appropriate help by church and school.

  **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:28 The legal rights of parents, legal caregivers, teachers, and students are protected.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:29 Students worship together daily either in each classroom or in an appropriate worship experience with other students.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Partially Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:30 Students are helped to grow in self-control out of love for Christ

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Partially Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:31 Faculty members and administrators are supportive of one another.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:32 Students and staff demonstrate a positive school spirit.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:33 Staff members understand and relate appropriately with students.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

2:34 Staff members understand and relate appropriately with families.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) 3**

 Comments:

 Subtotal of points for Section II-C 38

**ANSWER THE FOLLOWING QUESTIONS**:

A. Are the Required Indicators of Success complete and available for review? Yes

B. What is your GENERAL Indicator of Success point total for Standard 2? 90

C. Is the total for the GENERAL Indicators of Success a minimum of 62 points? Yes

D. Have you provided comments for explanations or proposed actions to meet any of the GENERAL Indicators of Success that are not fully met? Yes

SECTION III:

Leadership

**STANDARD 3:**

The School Is Governed and Administered According to Written Policy.

Note: Indicators of success will be divided into two categories: governance and administration.

**Section III-A:**

**Governance**

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

Throughout the policy manual a reduction in force policy was put in place. Annual reviews have been planned and completed for the administrator. Board of Ed has approved a 6 year curriculum plan.

**REQUIRED INDICATORS OF SUCCESS:**

Indicate whether or not the school meets the required indicators of success by circling Yes or No.

**YES**  NO \*3A:01 The operating organization designates the governing authority and has written policies clearly defining lines of authority, responsibilities and/or limitations of the governing authority.

**YES** NO \*3A:02 The operating organization has written policies clearly defining governing authority memberships.

**YES**  NO \*3A:03 The governing authority establishes written policies or administrative limitations that empower the administration in operating the school.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the GENERAL Indicators of Success. Tally and record your point totals for Section A and include in the grand total for Leadership.

3A:04 The governing authority provides for grievance and due-process resolution procedures.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:05 The governing authority has clearly defined policies regarding open attendance at meetings and executive sessions.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:06 The governing authority meets regularly.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:07 Minutes are kept for each meeting and circulated to all governing authority.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_\_3\_\_**

 Comments:

3A:08 Governance policies are determined at official meetings and recorded in the minutes.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

 3A:09 Governing authority policies are collected into a policy manual, separate from the minutes.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:10 The governing authority makes appropriate reports to the operating organization(s).

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments

3A:11 Comprehensive job responsibilities and/or limitations are in place for the administrator.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:12 The governing authority receives reports from the administrator at each meeting.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:13 The governing authority evaluates the head administrator annually based on the job description.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:14 The governing authority has written policies or position descriptions clearly delineating relationships with the head administrator (and pastor[s] if appropriate).

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:15 Based on systematic strategic planning, the governing authority establishes written long-range goals or desired outcomes.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:16 The governing authority establishes policies that provide for sound budget planning and fiscal operations.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3A:17 The governing authority has in place a needs assessment process integral to school-wide systematic planning.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

Comments:

3A:18 The governing authority has a process in place for evaluating the effectiveness of the school.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments

3A:19 The governing authority has established process policies that set forth the style and rules by which the governing authority will complete its tasks and processes. (*NOTE:* In PBG these are the Self-Governance policies.)

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

Comments

3A:20 Neither the governing authority nor its individual members involve themselves in the day-to-day operations management of the organization.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments

3A:21 The governing authority monitors itself for adherence to policies.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments

 Subtotal of points for Section III-A \_\_\_54\_\_\_\_\_\_\_

**Section III-B:**

**Administration**

**OVERVIEW:**

List significant changes that have been made in your school in this areas during its previous accreditation cycle.

Third source funding continues to be a priority and is an ongoing process. Administrator continues to pursue marketing and advertising opportunities on a very strict budget. We have appointed teacher representatives to the Board of Education. We change the representatives every year. We have a new senior pastor since the previous accreditation cycle.

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES** NO \*3B:22 The administrator demonstrates a personal Christian faith, a commitment to Lutheran education, and a dedication to the teaching ministry.

**GENERAL INDICATORS OF SUCCESS:**

3B:23 The school administrator is on the LCMS roster or is actively working toward a colloquy.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:24 The administrator holds current, appropriate state certification.

 **\_\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_X\_\_Not Presently Met (0) \_\_0\_\_\_**

 Comments: No administration degree is held

3B:25 The administrator has a master’s degree in education, with no less than 12 semester hours in administration or supervision, or is actively working toward such a degree. (The administrator of an early childhood center has a bachelor’s degree, with no less than 18 semester hours in early childhood education, or is actively working toward accomplishing this requirement.)

 **\_\_\_Met in Full (3) \_\_\_Mostly Met (2) \_X\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_\_1\_\_**

 Comments: The administrator is not working towards a degree but has some classes taken in past years.

3B:26 The administrator participates in conferences and conventions that are required by the Synodical Handbook and in other appropriate conferences.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_3\_\_\_\_**

 Comments:

3B:27 The administrator is a member of the Lutheran Education Association and at least one other professional organization and regularly reads professional periodicals.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:28 The administrator is active in the whole educational ministry of the operating congregation.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments

3B:29 Adequate time is provided for administrative duties. The school administrator is released from teaching duties for at least one quarter of each day for every 50 students enrolled. (If administrative duties are shared, then released time should be shared.)

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments

3B:30 The administrator works together with the local public schools at every opportunity.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_3\_\_\_\_**

 Comments:

3B:31 Adequate secretarial help is available. A secretary is available for school purposes for at least 1/4 of each school day for every 50 students enrolled.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:32 Levels of responsibility and accountability are clearly defined for all support staff (secretarial, maintenance, cafeteria, transportation, etc).

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:33 The administrator consults regularly with pastor(s) and teachers individually and collectively.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:34 The administrator visits each classroom and evaluates individual teacher performance at least annually. These evaluations are discussed with the teacher.

 **\_\_\_Met in Full (3) \_\_\_Mostly Met (2) \_X\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_*1*\_\_\_**

 Comments: Mostly with new or first year teachers.

3B:35 The administrator provides an ongoing program of professional staff supervision for the improvement of instruction.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:36 Accurate, current files are kept for each staff member (professional and support) and each student.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:37 The administrator provides leadership in curriculum development, staff development, congregational service, public relations, student evaluation and all other school related activities. Levels of responsibility and accountability are clearly defined.

 **\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:38 Levels of responsibility and accountability are clearly defined for all professional and volunteer staff persons.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments: Support staff and volunteer personnel not as clearly defined as professional staff.

3B:39 Responsibility and limitations for the development and administration of the school’s budget and finances are clearly defined.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:40 The administrator provides spiritual leadership for the school through word and example.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:41 The administrator relates appropriately with students of all ages.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:42 The administrator relates appropriately with families.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:43 The administrator provides leadership for implementation of current educational technology—including necessary staff development and training.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:44 The administrator provides leadership in securing funds and resources that may include individual, private, corporate and/or governmental sources.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

3B:45 The administrator compiles such policies, procedures or practices as appropriate for effective communication to the various school communities into student and/or parent handbooks/manuals.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

 Subtotal of points for Section III-B \_\_\_61\_\_\_\_

**ANSWER THE FOLLOWING QUESTIONS:**

A. Are all REQUIRED Indicators of Success complete and available for review? \_Yes\_\_\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 3? \_\_115\_\_\_\_\_\_\_\_\_

C. Is the total for the GENERAL indicators of Success a minimum of 84 points? \_\_\_\_Yes\_\_\_\_\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? Yes

SECTION IV:

Personnel

**STANDARD 4:**

A Qualified and Competent Staff Serves the School.

**OVERVIEW:**

List significant changes that have occurred in this area over the course of your previous cycle of accreditation.

Teachers who are not called, are working on their colloquy and some have completed it. All staff members make a good representation at church and school functions. Staff has a line item budget for continuing education. Funds are made available on a first served basis. We have hired a full time computer lab teacher.

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES** NO \*4:01 All school personnel demonstrate agreement with the stated school mission.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

4:02 All full-time faculty members are on or eligible to be on the roster of Synod.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments: Not all teachers are rostered members. Some teachers who are married to other professional church workers choose not to be on the roster for tax purposes. There are two teachers who need to complete the colloquy program.

4:03 Professional staff members have appropriate teaching certificate(s) from the state and meet requirements for their specific assignments.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments: All full-time teachers have a valid teaching license from the state. Our technology teacher who works part time does not have a teaching license.

4:04 Each teacher holds a bachelor’s degree.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:05 The average student/professional personnel ratio is appropriate for the age and level of the students and ensures optimal student growth. The number of staff members is adequate to provide effective instruction and supervision for students at all school activities.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:06 Support staff (e.g. teacher assistants, student teachers, nurse) meet state standards for their specific assignments.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:07 Appropriate policies related to support staff are established and practiced.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:08 Appropriate polices related to support staff are established and practiced.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:09 Appropriate policies and training for volunteers is in place.

 **\_\_\_Met in Full (3) \_\_\_Mostly Met (2) \_X\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_1\_\_\_**

 Comments: Library volunteers have background checks and some training. There does need to be a volunteer training night to discuss expectations and policies for the other volunteers.

4:10 Adequate training for support staff is provided.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:11 If specialists (e.g., counseling, guidance, special education, physical or occupational therapy, reading, speech) are needed by students in the school, the school provides them or makes referrals to specialist as appropriate.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:12 Academic transcripts, copies of state teaching certificates, and other necessary information about all professional personnel are kept on file in the office.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:13 Processes for teacher supervision/evaluation/professional development have been developed and are implemented by the administrator.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_3\_\_\_\_**

 Comments:

4:14 Teachers attend workshops, conferences, seminars and training appropriate to their position. LCMS rostered teachers are provided opportunities to attend LCMS events.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:15 Each teacher demonstrates a personal relationship with Jesus Christ, and a dedication to Lutheran teaching.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

4:16 Each teacher is a member of at least one professional organization.

 **\_\_\_Met in Full (3) \_\_\_Mostly Met (2) \_X\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_1\_\_\_**

 Comments: Very few teachers belong to a professional organization due to prohibitive cost. Teachers are given the option to pursue a professional organization outside of St. John's Lutheran School on their own.

4:17 A program of staff development is provided wherein professional personnel have opportunities and support for professional and spiritual growth.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments: There are opportunities for In-house speakers for professional growth. The staff has devotions twice a week, however this is lacking pastoral participation for spiritual growth. Staff members are encouraged to attend conferences, which St. John's will help defray the costs if the funds are available.

4:18 A nondiscriminatory salary and benefit scale has been adopted by the board and implemented for all personnel.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments: The salary scale is adjusted annually by the executive council.

 4:19 Teachers who have congregational leadership responsibilities (e.g. music, youth, part time educational agencies, athletics) are given appropriate time and compensation for those responsibilities.

 **\_\_\_Met in Full (3) \_\_\_Mostly Met (2) \_X\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_1\_\_\_**

 Comments: Athletic duties are compensated with a pay scale. However, any other duties for the congregation are not compensated at this time.

4:20 Opportunity and support are provided so all teachers are equipped in current instructional technology.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

**ANSWER THE FOLLOWING QUESTIONS:**

A. Is the REQUIRED Indicator of Success complete and available for review? \_\_Yes\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 4? \_\_47\_\_\_\_\_

C. Is the total for the GENERAL Indicators of Success a minimum of 38 points? \_\_Yes\_\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? Yes

SECTION V:

Curriculum

**STANDARD 5:**

The School Has a Written Curriculum

That Integrates the Faith and Is Supported

By Appropriate Materials and Resources.

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

Curriculum review has been put in place and is being used. Curriculum committees are headed by the staff and include parent representatives.

**REQUIRED INDICATORS OF SUCCESS:**

Indicate whether or not the school meets the required indicators of success by circling Yes or No.

**YES** NO \*5:01 The teaching of the Christian faith is recognized as the major purpose of the school, is allotted appropriate time in the daily schedule, and is integrated intentionally throughout the curriculum.

**YES**  NO \*5:02 The written curriculum is evaluated regularly and appropriate changes are made to ensure student growth.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

5:03 The curriculum is used as an opportunity to proclaim the Gospel.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

5:04 All state-mandated programs are implemented unless they conflict with the school’s mission and core values.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

5:05 Learner outcomes (objectives) are written for each grade level and subject area with concern evident for measurability, expected levels of achievement, scope, sequence, correlation, state mandates, and cultural diversity.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

5:06 Time allotted to each curricular area is age appropriate and meets or exceeds any state standards.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

5:07 Learning experiences are built upon previous learning and prepare students to succeed at the next level of education and in life.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments**:** We realize that not all subjects learned require previous experiencee for a student to be ready to participate. However, in the areas of Spanish and Computer, more can be done to build upon skills previously learned to better help students succeed at the next level.

5:09 Parents are informed about the curriculum and participate in its evaluation.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments**:** In the process of selecting a new curriculum, parents are chosen to be on curriculum committees by the administration. However, the majority of parents are not given the opportunity to evaluate new curriculums.

5:10 Curricular materials are selected by the faculty and administrator. Policy is established and followed for the approval and purchase of these materials.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

5:11 Individual student growth equals or exceeds expectations based on ability assessment.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

5:12 Learning materials are selected to assist the achievement of the desired learner outcomes (objectives).

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_3\_\_\_\_**

 Comments:

**ANSWER THE FOLLOWING QUESTIONS:**

A. Are all REQUIRED Indicators of Success complete and available for review? \_\_yes\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 5? \_\_\_25\_\_\_\_

C. Is the total for the General Indicators of Success a minimum of 18 points? \_\_yes\_\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? yes

SECTION VI:

Instruction

**STANDARD 6:**

Christian School Personnel Facilitate

Student Learning to Achieve the Planned

Outcomes of the School’s Curriculum.

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

Eight classrooms have been equipped with Smart Boards that are being used on a daily basis. Students have been enriched by the addition of Accelerated Reader, and DIBELS Reading and Math Assessment.

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES** NO \*6:01 All curricular areas are taught from the perspective of Lutheran theology. Personal witness and Holy Scripture are integrated throughout the day.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate your level of implementation for each of the REQUIRED Indicators of Success. Tally and record your point total at the end of this section.

6:02 Instruction is based upon age-appropriate planned learner outcomes.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:03 A variety of teaching methods/learning experiences is used to meet the individual needs of students.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:04 Teachers prepare written weekly and daily lesson plans.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:05 Students with special needs have education programs designed to meet their needs.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments

6:06 Frequent reports of each student’s progress are made to parents or legal caregivers in conferences and in written form.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:07 Materials are available and used for children with special needs such as remediation, enrichment, and extension of learning.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments: While we do a great job with working with children who have special needs, we could always work on improving enrichment opportunities for our higher level thinkers. We offer special learning opportunities such as the Science Fair, Breakfast and Books and the Young Authors Conference.

6:08 A variety of instructional/learning materials and equipment is readily available and used by teachers and learners.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:09 Instructional/learning materials do not conflict with Lutheran theology and are selected with consideration for Christian standards.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:10 The professional library of books and periodicals is adequate and current.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 **Comments:** We would like to have more access to professional books and periodicals without having to purchase them ourselves.

6:11 Reliable equipment for the reproduction of paper materials is available.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:12 Current reference materials are available (e.g. encyclopedias, dictionaries, current events materials).

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:13 All media and other library materials are classified and catalogued according to an accepted system.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:14 The media center holds a balanced collection of print materials, non-print materials, and teaching/learning equipment which is sufficient in quantity and quality to meet the educational needs of the students.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:15 The media center is easily accessible by all children and staff throughout each school day.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

6:16 The school has adopted and put in place a comprehensive technology plan. The plan includes, but is not limited to: staff development; budget; hardware and software inventories; designated technology leadership; accessibility of technology to students, staff and school communities; integration into the curriculum; acceptable and ethical use policy; and a time line for the process of informing and involving the school’s communities in the decision making process. The technology plan is reviewed periodically, and when appropriate, revised.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

 Comments: We are currently looking to hiring a part-time technology person to help with computer Issues and needs as they arise in the building during any given day. We would like to see more dollars allocated towards more technology training opportunities for staff. Currently we go to our computer instructor for any needs or a great volunteer technology committee that we are blessed to have in our church and school.

**ANSWER THE FOLLOWING QUESTIONS:**

A. Is the REQUIRED Indicator of Success complete and available for review? \_\_\_yes\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 6? \_\_\_42\_\_\_\_

C. Is the total for the GENERAL Indicators of Success a minimum of 30 points? \_\_yes\_\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? yes

SECTION VII:

Student Services

**STANDARD 7:**

The School Plans for and Provides

Resources and Activities for Students

Beyond the Standard Classroom Instruction.

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

The school offers LSEM services in addition to special education services provided by the school district. We offer enrichment opportunities provided by Dist. 112, i.e. chess, science, drawing, tae kwon do

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES** NO \*7:01 All services offered by the school meet or exceed all state and local requirements.

**GENERAL INDICATORS OF SUCCESS:**

Note: For this Standard, the GENERAL Indicators of Success are divided into three categories: Counseling and Guidance, Food Service and Activities. Evaluate the level of implementation for each GENERAL Indicator of Success. Tally and record your point total at the end of each category and then a grand total for the entire Standard.

**Category VII-A:**

**Counseling and Guidance**

**OVERVIEW:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

7A:02 All student applicants are admitted according to established written admission criteria.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_3\_\_\_\_**

 Comments:

7A:03 The parents/legal caregivers of all new applicants are interviewed.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

7A:04 Permanent cumulative records for each student are maintained, stored, and shared as appropriate and according to state and federal law.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

7A:05 The school has an established, written procedure for handling misbehavior, including possible punishments, which incorporates provisions for the due process rights of students.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

7A:06 The school has written procedures for handling students’ emotional, social and psychological needs.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 Comments:

7A:07 The school has established procedures for evaluating students for promotion and/or graduation.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

Comments:

**Category VII-B**

**Food Services**

**OVERVIEW:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

7B:08 Provisions are made for appropriate storage of food brought from home.

 **\_\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_X\_\_Not Presently Met (0) \_\_0\_\_\_**

 COMMENTS: We do not provide refrigeration for bag lunches. The family is responsible for packing lunches in an appropriate lunch container. Lunches are then stored in individual lockers.

7B:09 Milk or fruit juice is available for all students and is stored and delivered in a hygienic method.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

7B:11 Care is taken to ensure cleanliness where meals or snacks are eaten.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

7B:12 State law and local food services ordinances are met.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_3\_\_\_\_**

 COMMENTS:

 Subtotal \_\_27\_\_\_\_

**Category VII-C**

**Activities**

**OVERVIEW:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

7C:13 The school provides a variety of extra-curricular and co-curricular activities which meet the needs and interests of the students and reflect the mission of the school.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

7C:14 Each activity is carefully supervised by appropriately trained personnel.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_**

 COMMENTS:

7C:15 All activities are appropriate for the age level of the students involved and based on appropriate student outcomes.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

7C:16 Through these activities, students have opportunities to share their Christian faith.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

 COMMENTS:

7C:17 All those who supervise activities know and accept the mission of the school.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_\_3\_\_**

 COMMENTS:

 Subtotal \_\_15\_\_\_\_

**ANSWER THE FOLLOWING QUESTIONS:**

A. Is the REQUIRED Indicator of Success complete and available for review? \_Yes\_\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 7? \_\_42\_\_\_\_\_

C. Is the total for the GENERAL Indicators of Success a minimum of 32 points? \_\_\_Yes\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? Yes

SECTION VIII:

Health and Safety

**STANDARD 8:**

The School Maintains a

Safe and Healthy Environment.

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

In September, 2011 we began a new exit route for students who are picked up from school at the end of the day. Our walkers are excused out the back Parking Lot Door (F) and escorted to the sidewalk on Oak Street. Parents are asked to park on Oak Street and pick up their children there. All students are required to use the crosswalk to cross the street. Assistance from teachers and/or parent volunteers is provided. Using this route eliminates the traffic with the bus pick-up on 4th street after school.

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES**  NO \*8:01 There is compliance with all federal, state, and local health and safety regulations that pertain to the following topics: emergency evacuation drills (e.g. fire, flood, tornado, earthquake); reporting of suspected child abuse; reporting communicable disease and transferable infections; maintaining health records for students and staff; dispensing medicines; building inspections; posting emergency fire, police, ambulance contact phone numbers; labeling and storing toxic chemicals; transportation; food service.

**GENERAL INDICATORS OF SUCCESS:**

8:02 Crossing guards, lanes and school speed zones are provided where needed.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_3\_\_\_\_**

8:03 A safe, carefully supervised procedure for loading and unloading students in cars, buses, and other vehicles is in effect.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

8:04 Where possible, annual vision and hearing tests are conducted.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

8:05 First aid supplies are available and readily accessible to authorized personnel.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

8:06 Students and teachers observe proper safety precautions when working with special materials, tools, and equipment.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

8:07 Care is taken to ensure cleanliness while meals or snacks are eaten.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

**ANSWER THE FOLLOWING QUESTIONS:**

A. Is the REQUIRED Indicator of Success complete and available for review? \_\_Yes\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 8? \_\_18\_\_\_\_\_

C. Is the total for the GENERAL Indicators of Success a minimum of 12 points? \_\_Yes\_\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? Yes

SECTION IX:

Facilities

**STANDARD 9:**

All Buildings, Grounds, and Equipment

Support Student Learning and Conform

Fully to All Applicable Laws and Building Codes.

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

The school has purchased land for future playground use. We have added an all day year-round Early Learning Center that meets all code requirements.

**REQUIRED INDICATORS OF SUCCESS:**

Indicate whether or not the school meets the required indicators of success by circling Yes or No.

**YES**  NO \*9:01 All facilities are safe and free of hazards.

**YES**  NO \*9:02 All facilities conform fully with all applicable laws and health, safety, and building codes.

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

9:03 Buildings, grounds, and equipment are well maintained, attractive and appropriate for the age and number of students.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

9:04 The playground/athletic field has fences or other restraints to prevent students from going onto streets or adjoining property and to prevent vehicular traffic during school hours.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_2\_\_\_\_**

The fence does not close off access to the streets. Traffic cannot go through the main playground area. We are in the process of buying the houses on the adjacent area of the playground. When all properties are in our possession, we will be able to fence off the area.

9:05 The size and design of the buildings and teaching/learning areas are appropriate for the school’s programs and achievement of learner outcomes (objectives) and provide for special needs.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

9:06 The buildings are cleaned daily and the washrooms are sanitary.

 **\_\_X\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

9:07 School furniture is appropriate to the physical requirements of the students, adequate for the demands of the program, and sufficient in quantity.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

9:08 The school administrator(s) participates in the supervision of those who maintain the physical facilities.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

The school administrator Is advised in the supervision of the maintenance crew but the trustees of St. John's Church are the main supervisors.

9:09 Physical facilities give specific (crosses, signs, etc.) and non-specific (attractive, adequate, etc.) Christian witness to the community.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

9:10 All teaching/learning areas are properly ventilated and lighted and have adequate space for the number and size of the students.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

9:11 Adequate and appropriate space is provided for offices, health rooms, recreation, a library/media center, and small group instruction.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

**ANSWER THE FOLLOWING QUESTIONS:**

A. Are the REQUIRED Indicators of Success complete and available for review? \_\_Yes\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 9? \_\_25\_\_\_\_\_

C. Is the total for the GENERAL Indicators of Success a minimum of 24 points? \_\_Yes\_\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? Yes

SECTION X:

Finance

**STANDARD 10:**

The School Has a Financial

Plan to Accomplish Its Mission.

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

The school has become more self supporting through tuition adjustments and third source funding. Tuition support has increased annually. The school has implemented TADS program for tuition assistance and payments.

**REQUIRED INDICATOR OF SUCCESS:**

Indicate whether or not the school meets the required indicator of success by circling Yes or No.

**YES** NO 10:01 The school has a three-year financial plan, based on sound, realistic assumptions,

 supported by empirical data, to insure continuing financial Support. The plan provides for

 a quality educational program including necessary staff, adequate facilities and

 equipments, instructional resources and other support services that allow the school to

 achieve its goals.

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section.

**GENERAL INDICATORS OF SUCCESS:**

10:02 The congregation(s) provides financial support for the school.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_2\_\_\_\_**

In the past 3 years, the church has been unable to provide the designated amount toward school expenses due to a downward trend in giving. We have raised tuition costs, cut salaries and eliminated a teaching position in order to cover the balance of the expenses.

10:03 The school administrator is responsible for developing and recommending a budget and managing the budget (expenditures).

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

10:04 The board approves an operating budget for the school.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

10:05 The school financial plan is coordinated with the operating congregation’s financial plan.

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_\_2\_\_**

The church and school could do a better job coordinating budgets.

10:06 Sources of income and expenditures reflect the school philosophy and promote student growth.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

10:07 Salaries reflect the current district recommended salary scale and salaries are reviewed annually.

 **\_\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_0\_\_Not Presently Met (0) \_0\_\_\_\_**

 The current salaries are at only 70% of district scale.

10:08 The budget is managed responsibly, using appropriate bookkeeping procedures and safeguards.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

10:09 Funds provided by auxiliary organizations are allocated according to board policy and in consultation with the school administrator

 **\_\_\_Met in Full (3) \_X\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_2\_\_\_**

The current set up of funding has the funds going to a restricted fund. However, we have recently had to borrow against these funds to meet expenses. This borrowing was approved by the voters at a voter's meeting.

10:10 Financial assistance is available to families with limited financial resources.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

**ANSWER THE FOLLOWING QUESTIONS:**

A. Is the REQUIRED Indicator of Success complete and available for review? \_\_yes\_\_\_\_\_

B. What is your GENERAL Indicators of Success point total for Standard 10? \_\_21\_\_\_\_\_

C. Is the total for the GENERAL Indicators of Success a minimum of 18 points? \_\_\_yes\_\_\_\_

D. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? yes

SECTION XI:

Evaluation

**STANDARD 11:**

Evaluation Tools Are Used to Define Success and Plan

for Continual School Improvement.

**OVERVIEW:**

List significant changes that have been made by your school in this area during its previous accreditation cycle.

The school has implemented the DIBELS math and reading tests, Accelerated Reader, Explore test for 8th grade, ESGI assessment for kindergarten, and Presidential Physical Fitness Testing.

**THERE ARE NO REQUIRED INDICATORS**

**OF SUCCESS IN THIS SECTION.**

**GENERAL INDICATORS OF SUCCESS:**

Evaluate the level of implementation for each of the other indicators of success. Tally and record your point total at the end of this section

11:01 The statement of philosophy is reviewed periodically and when appropriate, revised.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

11:02 Student growth is measured by a variety of assessment methods.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

11:03 Student ability level, development, and learning are assessed through a variety of evaluation techniques for the purposes of growth, remediation, enrichment, and reporting.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

11:04 Evaluation of student development is based on the standards the school has developed for student growth.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

11:05 Instructional/learning materials are reviewed periodically in light of planned learner outcomes (objectives), according to an adopted schedule, and replaced as needed to ensure effective learning.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

11:06 A comprehensive analysis of programs that enhance student growth is made by the school on a regular basis.

 **\_X\_\_Met in Full (3) \_\_\_Mostly Met (2) \_\_\_Rarely Met (1) \_\_\_Not Presently Met (0) \_\_3\_\_\_**

**ANSWER THE FOLLOWING QUESTIONS:**

A. What is your GENERAL Indicators of Success point total for Standard 11? \_18\_\_\_\_\_\_

B. Is the total for the GENERAL Indicators of Success a minimum of 12 points? \_\_yes\_\_\_\_\_

C. Have you provided comments or explanation for proposed actions to meet any of the GENERAL Indicators of Success that have not been fully met? yes