**LCMS District: \_SMD\_\_\_\_\_\_ School Address: \_315 Martin Luther Dr. PO Box 228, Northrop, MN 56075\_\_\_\_\_\_\_   
E-mail: \_\_\_paulsteinhaus@martinlutherhs.com\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of most recent NLSA site visit: April 16-18, 2018 Captain: \_\_Cletus Pfeiffer\_\_\_\_\_\_\_\_\_\_\_\_\_ This is year 1 2 3 4 of the current cycle.**

**Date: \_\_6/5/2018\_\_\_\_\_\_\_\_\_\_\_\_ Principal : \_\_Paul Steinhaus\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Board Chair: \_\_\_\_Brent Johnson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Signature**

**When you submit this form as your Annual Report, please include below a narrative of any significant changes that have occurred in your school during each of the past years. This becomes a cumulative record.**

**Year 1:**

**Year 2:**

**Year 3:**

**Year 4:**

**Place cursor in appropriate box and populate with information. Then use tab key to move to next box, or from the last box to add a new row.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **3A:07** | **A current strategic plan based on a needs assessment process is not in place.** | **April 18, 2019** |  | Principal, Board, select Staff |  |
| **7:05** | **The building is not locked during school hours.** | **May 7, 2018** | 5/2018 | Principal | Camera, electronic door lock, buzzer system |
|  |  |  |  |  |  |
| 1:06 | A formal, written mentoring and onboarding process is not in place in writing. | 2020 |  | Principal Development Dir. |  |
| 2B:05  2C:03  2C:05 | There is no evidence of regular surveys being done. | 4/2019 |  | Principal Development Dir. |  |
| 2C:05 | The self-study raised the potential issue of staff and leadership alignment. | 2021 |  | Board |  |
| 3A:05 | The Board of Education does not evaluate the administrator in writing annually. | 2020 |  | Board |  |
| 3A:06 | The Board of Education does not receive professional in-service for their position. | 2020 |  | Board |  |
| 3A:07 | A needs assessment is lacking. | 2019 |  | Board, President’s Advisory Com., Select Student input |  |
| 3A:07 | 1. A process is not in place to evaluate the effectiveness of the school and 2. to put in place long range planning. | 1. 2019 2. 2020 |  | 1. Principal & Dev Dir 2. Board & Pres Adv Com. |  |
| 3A:08  3B:06  3B:08 | Annual audits are not being done. | 2020 |  | Board – Treasurer |  |
| 3B:02 | The principal does not have a masters degree in education. | 2019 &2020 |  | Principal | SLED Program |
| 4:03 | The lack of a current written strategic plan calls into question the overarching vision for individual and school growth. | **April 18, 2019** |  | Principal, Board, select Staff |  |
| 5:03 | Curriculum alignment in not in place and current. | 2021 |  | Staff/Faculty |  |
| 5:04 | Curriculum mapping to delineated standards is missing. | 2022 |  | Staff/Faculty |  |
| 6:04 | Emergency drills are lacking. | 2018 |  | Principal/Faculty | Mandy Bergt has taken over the testing responsibilities. |
| 6:04 | Not all spaces have evacuation plans posted. | 2018 |  | Administration Team | All Rooms have posted evacuation plans. |